



# Account Change Form

Please use this form to update account information.

**\*Required Fields**

## 1. Account Registration

Participant Name\*  Location Number\*  Effective Date\*

Please select all the applicable pool(s).

Pool Name	TexPool Account Number	
<input type="checkbox"/> 449 TexPool	<input type="text"/>	<input type="checkbox"/> All Accounts
<input type="checkbox"/> 590 TexPool Prime	<input type="text"/>	<input type="checkbox"/> All Accounts
<input type="checkbox"/> Both		<input type="checkbox"/> All Accounts

Email Address of Authorized Representative\*

## 2. Maintenance Instructions

Please select all that require updating.

Participant Name

Account Name

Attention

Street Address

Mailing Address (if different from Street Address)

City, State, Zip Code

Telephone Number

Fax Number

Email Address for Authorized Representative

### 3. Signature

**Note:** This authorization must be executed by a current Authorized Representative of the Participant as set forth in the duly enacted Resolution of the Participant, which is on file with TexPool.

*As a current Authorized Representative, I certify that the above information is both true and correct.*

<input type="text"/>		<input type="text"/>	
Signature of First Authorized Representative*		Date*	
<input type="text"/>		<input type="text"/>	
Printed Name*		Telephone Number*	
<input type="text"/>	<input type="text"/>		
Title*	Email*		
<input type="text"/>		<input type="text"/>	
Signature of Second Authorized Representative*		Date*	
<input type="text"/>		<input type="text"/>	
Printed Name*		Telephone Number*	
<input type="text"/>	<input type="text"/>		
Title*	Email*		

### 4. Mailing Instructions

The completed Account Information Maintenance Form can be faxed to TexPool Participant Services at 1-866-839-3291, or mailed to:

TexPool Participant Services  
1001 Texas Avenue, Suite 1400  
Houston, TX 77002